
PRIVACY POLICY

BACKGROUND:

This Policy applies as between you, the User of this Web Site and Epix Systems Ltd, the owner and provider of this Web Site. This Policy applies to our use of any and all Data collected by us in relation to your use of the Web Site and any Services or Systems therein.

1. Definitions and Interpretation

In this Policy the following terms shall have the following meanings:

“Account”	means collectively the personal information, Payment Information and credentials used by Users to access Material and / or any communications System on the Web Site;
“Content”	means any text, graphics, images, audio, video, software, data compilations and any other form of information capable of being stored in a computer that appears on or forms part of this Web Site;
“Data”	means collectively all information that you submit to the Web Site. This includes, but is not limited to, Account details and information submitted using any of our Services or Systems;
“Epix”	Means Epix Systems Ltd, a company Registered in England No: 2605214 whose Registered Office is St James Buildings, Oxford Street, Manchester, England, M1 6FQ
“Premises”	Means our place(s) of business located at St James Buildings Oxford Street, Manchester, England, M1 6FQ
“Service”	means collectively any online facilities, tools, services or information that Epix makes available through the Web Site either now or in the future;
“System”	means any online communications infrastructure that Epix makes available through the Web Site either now or in the future. This includes, but is not limited to, web-based email, message boards, live chat facilities and email links;
“User” / “Users”	means any third party that accesses the Web Site and is not employed by Epix and acting in the course of their employment; and
“Web Site”	means the website that you are currently using (www.epixsystems.co.uk) and any sub-domains of this site unless expressly excluded by their own terms and conditions.

2. **Data Collected**

Without limitation, any of the following Data may be collected:

- 1.1 the information you enter on our contact form;
- 1.2 IP address (automatically collected);
- 1.3 web browser type and version (automatically collected);
- 1.4 operating system (automatically collected);
- 1.5 a list of URLs starting with a referring site, your activity on this Web Site, and the site you exit to (automatically collected).

3. **Our Use of Data**

- 1.1 Any personal Data you submit will be retained by Epix for as long as you use the Services and Systems provided on the Web Site. Data that you may submit through any communications system that we may provide may be retained for a longer period.
- 1.2 Unless we are obliged or permitted by law to do so, and subject to Clause 4, your Data will not be disclosed to third parties. This does not include our affiliates and / or other companies within our group.
- 1.3 All personal Data is stored securely in accordance with the principles of the Data Protection Act 1998.
- 1.4 Any or all of the above Data may be required by us from time to time in order to provide you with the best possible service and experience when using our Web Site. Specifically, Data may be used by us for the following reasons:
 - 4.a.1 internal record keeping;
 - 4.a.2 improvement of our products / services;
 - 4.a.3 transmission by email of promotional materials that may be of interest to you;
 - 4.a.4 contact for market research purposes which may be done using email, telephone, fax or mail. Such information may be used to customise or update the Web Site.

4. **Third Party Web Sites and Services**

Epix may, from time to time, employ the services of other parties for dealing with matters that may include, but are not limited to, payment handling, delivery of purchased items, search engine facilities, advertising and marketing. The providers of such services may have access to certain personal Data provided by Users of this Web Site. Any Data used by such parties is used only to the extent required by them to perform the services that Epix requests. Any use for other purposes is strictly prohibited. Furthermore, any Data that is processed by third parties must be processed within the terms of this Policy and in accordance with the Data Protection Act 1998.

5. **Changes of Business Ownership and Control**

- 1.1 Epix may, from time to time, expand or reduce its business and this may

involve the sale of certain divisions or the transfer of control of certain divisions to other parties. Data provided by Users will, where it is relevant to any division so transferred, be transferred along with that division and the new owner or newly controlling party will, under the terms of this Policy, be permitted to use the Data for the purposes for which it was supplied by you.

6. **Accessing your own Data**

- 1.1 You may access your Account at any time to view or amend the Data. You may need to modify or update your Data if your circumstances change. Additional Data as to your marketing preferences may also be stored and you may change this at any time.
- 1.2 You have the right to ask for a copy of your personal Data on payment of a small fee.

7. **Changes to this Policy**

Epix reserves the right to change this Privacy Policy as we may deem necessary from time to time or as may be required by law. Any changes will be immediately posted on the Web Site and you are deemed to have accepted the terms of the Policy on your first use of the Web Site following the alterations.